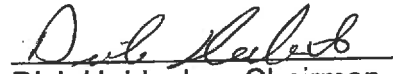



FISCAL OFFICER:


Mandie Andrews

APPROVED:


Dick Heidecker, Chairman


Tony Manning, Vice Chairman


Mark C. Cunningham, Trustee

Chairman Dick Heidecker called the regular meeting to order on May 1, 2023 at 7:00 p.m. in the Columbia Town Hall.

After the Pledge of Allegiance, Mandie Andrews took roll call attendance and Trustees Heidecker, Manning and Cunningham were present.

Fiscal Officer Andrews emailed all meeting reports to the Trustees.

Minutes from the previous meeting on April 17, 2023 were presented for approval.

Motion Cunningham to approve the minutes as written. Seconded Manning. Vote unanimous.

Bills and payroll totaling \$377,037.88 were presented for approval.

Motion Manning to pay the bills as presented. Seconded Cunningham. Vote unanimous.

CORRESPONDENCE RECEIVED SINCE THE LAST MEETING:

All correspondence received is addressed on the agenda.

SHERIFF'S DEPARTMENT:

There was no one present from the Sheriff's Department. Chairman Heidecker noted the April Incident Report was received.

ZONING INSPECTOR:

Permits – For April 17-30, 2023, Zoning Inspector Bob Eichenberg reported issuing 28 permits for 2 garages, one home addition, two barns, two sheds, five patios, three decks and 13 single-family homes. Year to date, he has issued 75 permits for new homes.

Violations – Eichenberg sent a violation to a resident who built an above-ground pond in the road right-of-way on Station Road at Anderson Avenue. The pond has a liner and waterfall.

Board of Zoning Appeals – The Board of Zoning Appeals will meet on Monday, May 22, 2023, at 6:30 p.m. to hear two cases. The first is a request for a 36 ft. front setback variance for a home addition on Osborne Road. The second is a request for a 9.19 ft.

road frontage variance for a lot split on Crocker Road. The Crocker Road property is a 50 acre parcel to be split into 4 lots.

Zoning Commission – The Zoning Commission will meet on Thursday, May 4, 2022, at 6:30 p.m.

New Subdivision Status – Nothing new reported.

MS4'S – No complaints or problems reported.

Department Input – Nothing new reported.

ROAD DEPARTMENT:

Equipment – Service Director Bob Rundle reported all equipment up and running.

Issue I Status – The bid for the Redfern Road Reconstruction Project will be opened later in the meeting.

Subdivision Status – Nothing new reported.

MS4'S – No complaints or problems reported.

Department Input – The Road Department has been ditching and will start concrete road repair next week.

FIRE DEPARTMENT:

Personnel – Chief Anthony reported 40 members on file and 37 members on call.

Runs – To date, the Fire Department has responded to 244 runs.

Transport Billing – April billing receipts totaled \$9,288.15. Year-to-date receipts total \$38,966.73.

Equipment – Chief Anthony reported all equipment up and running.

Mutual Aid – Mutual aid has been given 21 times and requested 31 times.

Station Coverage – All hours offered are covered.

Department Input – The annual hose and pump testing is done during the month of May. People will see the firemen outside doing the hose testing.

Anthony explained that the cost of the T-shirts for the student participating in the DARE program is usually split between the Township and the Fireman's Association. The cost for each is \$300.

Motion Cunningham to split the cost of the DARE T-shirts with the Fireman's Association. Seconded Manning. Vote unanimous. 5-1-2023-50

The new rescue squad will be delivered at the end of May. Anthony will go to Columbus to do a pre-delivery inspection on it. Horton offered \$5,000 for a trade-in for the old squad. Anthony said it is up to the Trustees. Cunningham noted that in the past they didn't bring in a lot of money. Heidecker suggested we trade it in. Anthony needs an answer before the final bill is received. Anthony noted if it isn't traded it has to be put in an auction.

Bob Rundle suggested it could be sold on Gov Deals.

Brett Wilson will be added to the National Fallen Firefighters Memorial next May 4-5. Anthony plans to drive up to the memorial this year to see it.

CEMETERY:

Rita Plata reported the receipt of \$750 for two burials, \$2,500 from the sale of five graves, and \$400 for one footer fee.

OLD BUSINESS:

Cell Tower Lease – Cunningham reported the contract is with the attorneys for the cell tower. The Lorain County Prosecutor had a couple of questions. The attorneys for the lease company are questioning the Trustees' authority to sign off on the contract.

Request for No Engine Break Signage on SR 82 – There has been no response to the request sent to ODOT yet.

Streetlight at Intersection of Osborne and Root Roads, East Side – Nothing new reported.

NEW BUSINESS:

Approve New Zoning Fee Schedule –

Motion Manning to approve the new fee schedule. Seconded Cunningham. Vote unanimous. 5-1-2023-51

The fee schedule has an effective date of May 1, 2023 and will apply to permits submitted beginning May 2, 2023.

Fiscal Officer Andrews explained the new fee schedule is based on a recommendation made by the auditor. The previous fee schedule had a lot of different rates. The residential rates are now the same. The Zoning Inspector will turn in a copy of the permit with the receipt for payment. Mandie Andrews has to stamp the receipt and reconcile the cost of the permit with the payment.

Hire New Zoning Inspector –

Motion Cunningham to hire Rick Lanzo as the new zoning inspector. Seconded Manning Vote unanimous. 5-1-2023-52

Motion Manning to pay new Zoning Inspector Rick Lanzo \$22.00 per hour and to review his wages at the end of the year. Seconded Cunningham. Vote unanimous. 5-1-2023-53

Resolution Supporting Railway Safety Legislation –

Fiscal Officer Mandie Andrews read the entire resolution supporting SB 576, The Railway Safety Act of 2023.

Motion Cunningham to approve the resolution supporting SB 576, The Railway Safety Act of 2023. Seconded Heidecker. Vote unanimous. 5-1-2023-54

Request Quote from Peak Technology for New Phone System for Township Buildings – Mandie Andrews commented the Township is currently using Nextiva at a cost of \$360 per month. She knows we can find cheaper phone and she would like to formally request a quote from Peak Technology for the phones at in the Township Office, Fire Station, and Service Garage

Motion Cunningham to request a quote from Peak Technology for phones for the Township Office, Fire Station, and Service Garage. Seconded Manning. Vote unanimous. 5-1-2023-55

Issue I Redfern Road TR128 Reconstruction Project –

1. **Award Bid** – Rundle received the bid from Cross Roads Asphalt Recycling, Inc. back from the Lorain County Engineer and the Lorain County Prosecutor. bid Cross Roads Asphalt Recycling, Inc.'s bid of \$409,101 was the lowest bid.

Motion Manning to award the bid for the Issue I Redfern Road TR128 Reconstruction Project to Cross Roads Asphalt Recycling, Inc in the amount of \$409,101. Seconded Cunningham. Vote unanimous. 5-1-2023-56

2. **Agreement with Lorain County** – Mandie Andrews read the entire agreement. ty. This agreement provides for reimbursement for the payments Columbia Township will make on 0%

interest Ohio Public Works loan payments Columbia Township will make on this Issue I project for a period of 12 years using revenues from the

Motion Cunningham to enter into the agreement with Lorain County. Seconded Manning. Vote unanimous. 5-1-2023-57

Award Bids for Materials and Equipment and Paving Services – Rundle reported the bids went through the process of review by the Lorain County Engineer and the Lorain County Prosecutor. The Lorain County Engineer prepared a bid tabulation recommending that all materials, except Asphalt Material (301, 402, 404) be awarded to Cross Roads Asphalt Recycling.

Kokosing should be awarded Asphalt Material 301, 402 and 404. The Lorain County Engineer noted Kokosing's price is for picked up material.

Cross Roads Asphalt Recycling was the only bidder for Equipment & General Paving Services.

Motion Manning to award the Materials bids and Equipment and General Paving Services bids as recommended by the Lorain County Engineer. Seconded Cunningham. Vote unanimous. 5-1-2023-58

Approve Expenditure of \$13,896.68 for Picnic Tables for Pavilion F – Bob Rundle explained that the picnic tables were previously purchased with the help of a grant from the Lorain County Solid Waste District; however, the grant was terminated.

Enough handicapped-accessible picnic tables were purchased to put two in each pavilion. Rundle would like to continue the process of replacing the old wooden picnic tables with new tables made of recycled milk jugs by purchasing 8 8 ft. picnic tables for Pavilion F.

Motion Cunningham to approve the expenditure of \$13,896.68 for 8 8 ft. picnic tables for Pavilion F. Seconded Cunningham. Vote unanimous.
5-1-2023-59

Approve Continuous Renewal of Contract with iPanda Design Going Forward Unless Decided Otherwise –

Motion Manning to approve continuous renewal of the contract with iPanda Design for work on the Township website. Seconded Cunningham. Vote unanimous.
5-1-2023-60

Letter of Support Requested by Lorain County Engineer for Station Road Drainage Improvements – Bob Rundle explained the Lorain County Engineer is asking for a letter of support from the Board for a new stormwater pipe from Station Road to Plum Creek. The project will alleviate some flooding and standing water.

Motion Manning to send the letter of support requested by the Lorain County Engineer for a new pipe from Station Road to Plum Creek. Seconded Cunningham. Vote unanimous.
5-1-2023-61

COMMITTEE REPORTS:

Cunningham reported the Lorain County Township Association will meet on Thursday, May 18th. Cunningham did not have anything new to report concerning the Rocky River Watershed Council.

Cunningham will attend the Ohio Rural Water Spring Conference May 8-10 in Dublin, Ohio.

Heidecker had nothing new to report concerning NEORSD and NOPEC.

Manning reported the SWGH Board will meet on May 17th at 5:35 p.m.

The Steering Committee for the Comprehensive Plan will meet on Wednesday, May 3rd at 4:00 p.m. There will be a public meeting on May 16th at 6:00 p.m. The purpose of the meeting is to gather ideas.

FISCAL OFFICER'S FINANCIAL REQUESTS:

Mandie Andrews requested the Board's permission to look for an electric aggregate such as NOPEC, but not limited to NOPEC. Mandie will have a supplier for approval on May 15th.

COMMUNITY INPUT:

The Trustees gave everyone present the opportunity to ask questions and/or offer comments.

The next regular meeting will be on Monday, May 15, 2023, at 7:00 p.m.

Minutes submitted by Rita Plata.

RECEIPTS

LC AUDITOR (APRIL MVR)	\$ 1,914.10
LC AUDITOR (APRIL MVR PERM)	5,164.99
LC AUDITOR (APRIL GAS TAX)	14,159.43
EMERALD WOODS HYDRANT MAINTENANCE	2,655.66
EMS RECORDS REQUEST	25.00
OHIO DEPT OF COMMERCE GRANT (FIRE DEPT.)	14,780.00
STATE OF OHIO ROLLBACK (1 st HALF)	121,189.49
CELL TOWER LEASE	1,749.01
REIMBURSEMENT FOR UNIFORM CLEANING	99.41
GREAT LAKES BILLING	9,288.15
ZONING INSPECTOR	29,679.48
RECREATION FEES	11,700.00
CEMETERY	<u>3,150.00</u>
TOTAL	<u>\$ 215,554.72</u>