

FISCAL OFFICER:



Mandie Andrews

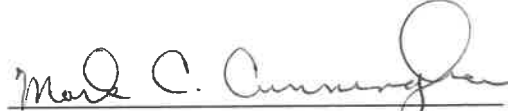
APPROVED:



Dick Heidecker, Chairman



Michael G. Musto, Vice Chairman



Mark C. Cunningham, Trustee

Chairman Dick Heidecker called the regular meeting on December 7, 2020 to order with Trustees Mike Musto and Mark Cunningham present. Fire Chief Ray Anthony and Blanche Nemeth, Rural Urban reporter were also present. Due to Covid-19 and efforts to limit attendance, Zoning Inspector Bob Eichenberg, Service Director Bob Rundle, Fiscal Officer Mandie Andrews and Rita Plata did not attend the meeting.

After the Pledge of Allegiance, minutes from the regular meeting on November 2, 2020 were presented for approval.

Motion Cunningham to approve the minutes from the regular meeting on November 2, 2020 as written. Seconded Musto. Vote unanimous.

Minutes from the special meeting on November 12, 2020 were presented for approval.

Motion Musto to approve the minutes from the special meeting on November 12, 2020 as written. Seconded Cunningham. Vote unanimous.

Fiscal Officer Mandie Andrews presented bills and payroll totaling \$292,413.04 for payment.

Motion Cunningham to approve the bills and payroll as written. Seconded Musto. Vote unanimous.

CORRESPONDENCE RECEIVED SINCE THE LAST MEETING:

Copy of a letter sent by Assistant Prosecutor Tom Mangan to a resident at 26224 Royalton road concerning a zoning violation at her property. This zoning violation is for a mobile home parked on her property.

From Assistant Prosecutor Tom Mangan, sample wording for use when the Trustees pass a resolution authorizing the Lorain County Prosecutor to take all necessary legal action to compel zoning compliance. This is to be used when the Zoning Inspector needs the prosecutor's assistance in resolving a zoning violation.

SHERIFF'S DEPARTMENT:

There was no one present from the Lorain County Sheriff's Department.

ZONING INSPECTOR:

Zoning Inspector Bob Eichenberg submitted the following report to the Trustees:

Permits – During the month of November, Eichenberg issued 8 permits for one pool, one patio, one garage, and five single-family homes. Year-to-date, he has issued 53 permits for new homes.

Violations – Eichenberg requested a resolution to clean up unlicensed and disabled vehicles at 24355 Emmons Road.

Motion Cunningham to clean up the unlicensed and disabled vehicles at 24355 Emmons Road. Seconded Musto. Vote unanimous.

12-2-2020-109

Eichenberg sent a violation to 12500 Caribou Court for planting a tree in the road right-of-way.

Assistant Prosecutor Tom Mangan sent specific wording to be used by the Trustees when requesting the assistance of the Lorain County Prosecutor with resolving a zoning violation.

Motion Musto to approve the resolution wording provided by Assistant Prosecutor Tom Mangan to be used when the Trustees request the Lorain County Prosecutor's assistance with resolving a zoning violation. Seconded Cunningham. Vote unanimous.

12-2-2020-110

Board of Zoning Appeals – The Board of Zoning Appeals did not meet in November and did not receive any applications for their December 2020 meeting.

Zoning Commission – The Zoning Commission did not meet in November.

New Subdivision Status – Eichenberg issued addresses for the Redfern Trails Subdivision and issued four zoning permits for this subdivision. He also issued addresses for The Estates of Columbia Ridge and issued two zoning permits for this subdivision.

MS4'S – No complaints or inquiries.

ROAD DEPARTMENT:

Service Director Bob Rundle did not attend the meeting.

FIRE DEPARTMENT:

Personnel – Chief Anthony reported 34 members on file and 33 members on call.

Calls – To date, there have been 197 fire calls and 602 EMS calls.

Transport Billing – November billing receipts totaled \$17,206.62. Year-to-date receipts total \$144,051.04.

Equipment – No equipment problems reported.

Mutual Aid – Mutual aid has been given 43 times and requested 34 times.

Station Coverage – All hours offered are being covered.

Department Input – Chief Anthony discussed changes to the agreement used when department members would like to be reimbursed for their paramedic schooling by the Board of Trustees. The terms of the agreement will be increased from two years to three years. For reimbursement to begin, the employee must be an active employee who has both obtained paramedic certification from the State of Ohio and has been cleared by Medical Control to operate under SWGHC protocols.

Chief Anthony asked the Board to hire two new members. They are Ben Verbus, a firefighter and paramedic, and Elizabeth Davis, a firefighter and a new medic.

Motion Cunningham to hire two new firefighters, Ben Verbus and Elizabeth Davis, pending passing all their background checks. Seconded Musto. Vote unanimous.
12-2-2020-111

Chief Anthony requested approval to purchase two gear bags, one for each squad.

Motion Cunningham to approve an expenditure not-to-exceed \$1,200 for two gear bags for the rescue squads. Seconded Musto. Vote unanimous.
12-2-2020-112

Anthony noted the Toys for Tots collection was a success. Donations for the Food Bank totaled \$580.

CEMETERY:

For the month of November, Rita Plata reported the receipt of \$2,150 for five burials, \$850 from the sale of two graves and \$150 for one footer.

OLD BUSINESS:

There was no old business to discuss.

NEW BUSINESS:

Approve increasing Rita Plata's Township credit card limit to \$10,000 due to COVID-19 shopping restrictions and contact-less shopping for all Township departments –

Motion Cunningham to approve increasing Rita Plata's Township credit card limit to \$10,000. Seconded Musto. Vote unanimous. 12-2-2020-113

Clarke Road Residents – No one from Clarke Road attended the meeting.

COMMITTEE REPORTS:

Cunningham reported the Lorain County Township Association will not meet in December. The Rocky River Watershed Council has nothing scheduled in December; they will meet in January.

The RLCWA Finance Committee will meet on December 9th. Their regular board meeting is on December 16th.

Heidecker reported both the SWGH Board and Investment Board met virtually in November. NOACA will meet virtually on December 11th. He had nothing new to report concerning the Northeast Ohio Township Association and the Lorain County Community Alliance.

Musto had nothing new to report.

FISCAL OFFICER'S FINANCIAL REQUESTS:

A. Approve submitting Columbia Township's 2020 financial information to the Ohio Checkbook

Motion Cunningham to approve submitting Columbia Township's 2020 financial information to the Ohio Checkbook. Seconded Musto. Vote unanimous.

12-2-2020-114

*** Resolution No. 2020-115 assigned to 2021 Temporary Appropriations approved on December 30, 2020.*

FISCAL OFFICER'S FINANCIAL REQUESTS (CONTINUED):

B. Increase Revenue Budget for Cares Act Fund by \$8,224.12

**Motion Musto to approve increasing the revenue budget for the Cares Act Fund by \$8,224.12. Seconded Cunningham. Vote unanimous.
12-2-2020-116**

C. Increase Permanent Appropriations for Cares Act Fund by \$8,224.12

**Motion Cunningham to approve increasing the permanent appropriations for the Cares Fund by \$8,224.12. Seconded Musto. Vote unanimous.
12-2-2020-117**

COMMUNITY INPUT:

Blanche Nemeth was the only resident present. She commended the Road Department for their work during the recent snow storm.

The 2020 year-end meeting will be on Tuesday, November 29, 2020, at 11:00 a.m.

Motion Cunningham to adjourn the meeting. Seconded Musto. Vote unanimous.

Meeting notes taken by Trustee Mark Cunningham and minutes prepared by Rita Plata.

NOVEMBER RECEIPTS

BWC (DIVIDEND TO OFFSET FINANCIAL BURDEN OF COVID-19)	\$ 12,251.68
NOVEMBER 2020 LOCAL GOVERNMENT	7,516.80
NOVEMBER HB166 LOCAL GOVERNMENT	713.90
NOVEMBER 2020 GAS TAX	14,540.46
RECREATION FEE – RYAN HOMES	1,800.00
RECREATION FEE – DREES HOMES	2,700.00
RECREATION FEE – BUILDERS & DEVELOPERS	900.00
ZONING INSPECTOR – PERMITS	9,942.68
CEMETERY	2,350.00
FIRE RUN REQUESTS	35.00
AMBULANCE RECEIPTS (GREAT LAKES BILLING)	<u>17,206.62</u>
TOTAL	\$ 69,957.06