


**Motion Heidecker to adjourn. Seconded Cunningham. Vote unanimous.**

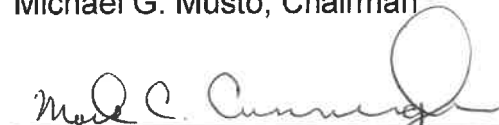
Meeting notes were taken by Trustee Cunningham and the minutes were prepared by Rita Plata.

FISCAL OFFICER:

  
Mandie Andrews

APPROVED:

  
Michael G. Musto, Chairman

  
Mark Cunningham, Vice Chairman

  
Dick Heidecker, Trustee

Chairman Mike Musto called the regular meeting to order following the 2021 organizational meeting. Roll call attendance was taken and Trustees Mike Musto, Mark Cunningham and Dick Heidecker were present.

Minutes from the regular meeting held on December 7, 2020 were presented for approval.

**Motion Heidecker to approve the minutes as written. Seconded Cunningham. Vote unanimous.**

Minutes from the 2020 year-end meeting held on December 29, 2020 were presented for approval.

**Motion Heidecker to approve the minutes as written. Seconded Cunningham. Vote unanimous.**

Minutes from the special meeting on December 30, 2020 were presented for approval. The purpose of this meeting was to approve the 2021 temporary appropriations and to approve changes to the Amended Official Certificate of Estimated Resources.

**Motion Heidecker to approve the minutes as written. Seconded Cunningham. Vote unanimous.**

Due to the year-end procedures, there were no bills to approve and no receipts were reported.

No correspondence was read during this meeting.

#### **SHERIFF'S DEPARTMENT:**

There was no one present from the Sheriff's Department.

#### **ZONING INSPECTOR:**

**Permits** – Zoning Inspector Bob Eichenberg issued 12 permits since the last meeting for one pool, one home addition, one garage, one commercial building and 8 single-family homes. In 2020, he issued a total of 61 zoning permits for new single-family homes.

**Zoning Violations** – Eichenberg is following up on getting a homeowner in Hunting Meadows to remove trees planted in the road right-of way. He is also working on cleaning up a property on Emmons Road.

**Board of Zoning Appeals** – The BZA will meet on Monday, February 22, 2021, at 6:30 p.m. They will hear Case 2021-01, a request by a property owner to live in an existing house while she builds a new one on the same parcel. After the new house is complete, the old house will be torn down.

**Zoning Commission** – The Zoning Commission did not meet in December.

**Subdivision Status** – Nothing new reported.

**MS4'S** – No complaints or problems reported.

**ROAD DEPARTMENT:**

Bob Rundle was ill and unable to attend the meeting.

**FIRE DEPARTMENT:**

**Personnel** – Chief Anthony reported 35 members on file and 34 members on call.

**Calls** – To date, there have been no fire calls and 10 EMS calls.

**Equipment Status** – No equipment problems were reported.

**Mutual Aid** – Mutual aid has been requested twice. The department has not received any requests for mutual aid.

**Department Input –**

Chief Anthony requested approval to purchase five new pagers. The cost will not exceed \$19,000.

**Motion Heidecker to approve the purchase of five new pagers for the Fire Department with the cost not-to-exceed \$19,000. Seconded Cunningham. Vote unanimous.**  
**1-4-2021-18**

Chief Anthony asked the Board to hire two new members pending passing their background checks. They are Pete Pelfur, an EMT and firefighter, and Jared Green, an EMT and firefighter.

**Motion Cunningham to hire Pete Pelfur and Jared Green pending passing all background checks. Seconded Heidecker. Vote unanimous.**  
**1-4-2021-19**

**CEMETERY:**

Due to the year-end procedures, Rita Plata did not have any cemetery receipts to report.

**OLD BUSINESS:**

The Trustees did not have any old business to discuss.

**NEW BUSINESS:**

**Discuss Road Department Fill-in Personnel while Bob Rundle is Sick –** Frank Kluender had agreed to fill in for Bob Rundle while he is sick. The Trustees discussed moving him up effective December 31, 2020 and giving him a 10 percent pay increase for this extra responsibility.

**Motion Cunningham to put Frank Kluender in charge of the Road Department while Bob Rundle is sick effective December 31, 2020 and to give him a 10 percent pay increase for the extra responsibility. Seconded Heidecker. Vote unanimous.**  
**1-4-2021-20**

**COMMITTEE REPORTS:**

**Cunningham** reported the Lorain County Township Association will not meet in January. The Rocky River Watershed Council will have a Zoom meeting on January 25<sup>th</sup>. The RLCWA Board meeting on January 13<sup>th</sup> will also be a Zoom meeting.

**Heidecker** reported the next SWGH Board meeting will be a Zoom meeting in March. Two upcoming NOACA meetings will be Zoom meetings.

**Musto** had nothing new to report.

**FISCAL OFFICER'S FINANCIAL REQUESTS:**

Fiscal Officer Mandie Andrews did not have any financial requests.

**COMMUNITY INPUT:**

There was no community input.

The next regular meeting will be a 7:00 p.m. on Monday, February 1, 2021, at the Fire Station.

**Motion Heidecker to establish June 6, 2021 as the date the Records Retention Committee will meet to discuss records destruction, if any. Seconded Cunningham. Vote unanimous. 1-4-2021-12**

**Motion Cunningham to approve the 2021 IRS mileage reimbursement rate of 56.0 cents per mile. Seconded Heidecker. Vote unanimous. 1-4-2021-13**

**Motion Heidecker to keep the Trustees' board assignments the same for the upcoming year. Seconded Cunningham. Vote unanimous. 1-4-2021-14**

**Motion Cunningham to reconfirm with private legal counsel, if any, the current hourly rate for requested legal opinions or services. Seconded Heidecker. Vote unanimous. 1-4-2021-15**

**Motion Heidecker to approve nominal costs for the occasional purchase of refreshments for use at the Town Hall. Seconded Cunningham. Vote unanimous. 1-4-2021-16**

**Motion Cunningham to reaffirm the previous resolutions authorized by the present and former Board of Trustees. Seconded Heidecker. Vote unanimous. 1-4-2021-17**

**Motion Heidecker to adjourn the organizational meeting and go into the regular meeting. Seconded Cunningham. Vote unanimous.**

Notes taken by Trustee Cunningham and minutes prepared by Rita Plata.

FISCAL OFFICER:

  
Mandie Andrews

APPROVED:

  
Michael G. Musto, Chairman

  
Mark C. Cunningham, Vice Chairman

  
Dick Heidecker, Trustee

**COLUMBIA TOWNSHIP EMPLOYEES**

**JANUARY 4, 2021**

**ROAD DEPARTMENT:**

(5) FULL TIME, INCLUDING SERVICE DIRECTOR

ROBERT RUNDLE  
FRANK KLUENDER, JR.  
BRETT HEIDECKER  
SCOTT EICHENBERG  
DENNY HUFFMAN

(1) PART TIME, SEASONAL

BILL HEIDINGER

**FIRE DEPARTMENT:**

(34) ACTIVE DEPARTMENT MEMBERS AND (35) MEMBERS ON FILE

**TOWNSHIP CUSTODIAN:**

**ADMINISTRATIVE ASSISTANT, ASSISTANT FISCAL OFFICER AND CEMETERY  
SEXTON:**

RITA PLATA

**MINUTE TAKER FOR ZONING COMMISSION AND BOARD OF  
ZONING APPEALS:**

KATHY KORTAN  
BLANCHE NEMETH -- SUBSTITUTE

**ZONING INSPECTOR:**

ROBERT EICHENBERG

**ZONING BOARD OF APPEALS:**

<u>BOARD MEMBER</u>	<u>TERM EXPIRATION</u>
MARTIN BELFI     Resigned	12-31-2020
CHRISTIN BRANDON	12-31-2023
BARBARA HART	12-31-2022
TIMOTHY GERBICK	12-31-2021
BLANCHE NEMETH	12-31-2024

SCOTT BRINGMAN (ALTERNATE)  
LORI SCHICTEL (ALTERNATE)

**ZONING COMISSION:**

<u>BOARD MEMBER</u>	<u>TERM EXPIRATION</u>
DAVE FRYE	12-31-2024
LINDA MATTERN	12-31-2021
DENNIS ROSS	12-31-2022
JASON ZAPISEK	12-31-2023
JOHN KELLEY	12-31-2025

STEPHEN COLEMAN (ALTERNATE)  
JEFFREY TOLLE (ALTERNATE)

**VOLUNTEER FIREFIGHTERS' DEPENDENTS FUND:**

ELECTED BY THE LEGISLATIVE AUTHORITY (BOARD OF TRUSTEES):

WILLIAM AND MARY MILLER

ELECTED BY FIRE DEPARTMENT:

RAYMOND ANTHONY  
MIKE REYES  
GERALD PETERS

BOARD CHAIRPERSON:

RAYMOND ANTHONY

Chairman Musto called for a motion to rehire all Township employees with the exception of the Town Hall Custodian as this job will be bid out.

**Motion Heidecker to rehire all Township employees except for the Town Hall custodian. Seconded Cunningham. Vote unanimous. 1-4-2021-4**

**Motion Cunningham to reconfirm the current appointees to the Board of Zoning Appeals, four plus two alternates, and to accept the resignation of Martin Belfi. Seconded Heidecker. Vote unanimous. 1-4-2021-5**

A letter of appreciation will be sent to Marty Belfi for his service on the BZA. The Trustees have not made a decision on who his replacement will be.

**Motion Heidecker to reconfirm the current appointees to the Zoning Commission, five plus two alternates, and to reappoint John Kelly to another five-year term with his term to expire on 12-31-2025. Seconded Cunningham. Vote unanimous. 1-4-2021-6**

**Motion Cunningham to confirm the reappointment of Bill and Mary Miller to the Volunteer Firefighters' Dependents Fund Board. Seconded Heidecker. Vote unanimous. 1-4-2021-7**

**Motion Heidecker to authorize reimbursement of elected officials' expenses for attendance at seminars and conferences for the upcoming year. Seconded Cunningham. Vote unanimous. 1-4-2021-8**

**Motion Heidecker to authorize the Fiscal Officer to:**

- 1. Reappropriate within funds and submit semi-monthly financials to the Board.**
- 2. Handle investment of the township funds as available in the best interest of the Township.**
- 3. Request Lorain County Commissioners reduce load limit on Township Roads 50 percent during spring thaw.**
- 4. Issue Blanket Certificates up to \$25,000.**

**Seconded Cunningham. Vote unanimous. 1-4-2021-9**

**Motion Heidecker to appoint the Trustees as Prevailing Wage Coordinator. Seconded Cunningham. Vote unanimous. 1-4-2021-10**

**Motion Heidecker to appoint the Fiscal Officer and Assistant Fiscal Officer as Trustees' designees for Public Records Training. Seconded Cunningham. Vote unanimous. 1-4-2021-11**



Chairman Dick Heidecker called the meeting to order at 7:00 p.m. with Trustees Mark Cunningham and Mike Musto present.

**After the Pledge of Allegiance, Cunningham made a motion to go into the organizational meeting. Heidecker seconded the motion. The vote was unanimous.**

Roll call was taken and Heidecker, Cunningham and Musto were present. Heidecker turned the meeting over to Fiscal Officer Mandie Andrews who participated using Facetime.

Fiscal Officer Andrews called for nominations for the 2021 Board Chairman.

**Motion Heidecker to nominate Mike Musto for 2021 Board Chairman. Seconded Cunningham. Vote Heidecker and Cunningham, yes; Musto abstained. Motion carried.**  
**1-4-2021-1**

Chairman Musto then called for nominations for 2021 Board Vice Chairman.

**Motion Heidecker to nominate Mark Cunningham for 2021 Board Vice Chairman. Seconded Musto. Vote Heidecker and Musto, yes; Cunningham abstained. Motion carried.**  
**1-4-2020-2**

Chairman Musto continued with the organizational procedure.

**Motion Heidecker to establish the meeting dates for the upcoming year to be the first and third Monday of every month at 7:00 p.m., except for Monday holidays when the meetings will be on the following Tuesday. Seconded Cunningham. Vote unanimous.**  
**1-4-2021-3**

Chairman Musto read the following list of Columbia Township employees to be rehired:

1. Road Department (5) full time, including the Service Director, (1) part time, seasonal
2. Fire Department – Officers and Members, presently 35 on file and 34 active
3. Administrative Assistant
4. Assistant Fiscal Officer
5. **Town Hall Custodian (not rehiring, Job will be bid out)**
6. Minute Taker and Substitute Minute Taker
7. Cemetery Sexton
8. Zoning Inspector