

Mandie Andrews would like to conserve paper as lot of paper is used to print out multiple copies of the meeting reports. She will provide a packet of the meeting reports with a page for the trustees to initial.

Motion Heidecker to approve Fiscal Officer Andrews sending the meeting reports electronically to the Trustees with a hard copy set to be initialed by the Board and kept in the Township Office. Seconded Cunningham. Vote unanimous.

3-1-2021-31

COMMUNITY INPUT:

The Trustees gave everyone present the opportunity to ask questions/and or offer comments.

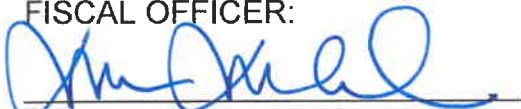
The next regular meeting will be on Monday, March 15, 2021, at 7:00 p.m.

Motion Heidecker to adjourn the meeting. Seconded Cunningham. Vote unanimous.


RECEIPTS

LC AUDITOR (FEB LOCAL GOV)	\$ 8,522.89
LC AUDITOR (FEB HB 166)	713.90
LC AUDITOR (JAN MVR)	1,217.54
LC AUDITOR (MVR PERM)	4,697.50
LC AUDITOR (FEB GAS TAX)	13,861.22
RECREATION FEES	3,600.00
ZONING INSPECTOR	8,280.60
CEMETERY	<u>2,850.00</u>
TOTAL	<u>\$ 43,743.65</u>

FISCAL OFFICER:


Mandie Andrews

APPROVED:


Michael G. Musto, Chairman


Mark C. Cunningham, Vice Chairman


Dick Heidecker, Trustee

Chairman Mike Musto called the meeting to order at 7:00 p.m.

After the Pledge of Allegiance, Fiscal Officer Mandie Andrews took roll call attendance and Trustees Musto, Cunningham and Heidecker were present.

Minutes from the previous special meeting on January 21, 2021 and the regular meeting on February 1, 2021 were presented for approval.

Motion Heidecker to approve the minutes from January 21, 2021 and February 1, 2021 as written. Seconded Cunningham. Vote unanimous.

Fiscal Officer Mandie Andrews presented bills and payroll totaling \$132,154.28 for payment.

Motion Cunningham to pay the bills and payroll as written. Seconded Heidecker Vote unanimous.

CORRESPONDENCE RECEIVED SINCE THE LAST MEETING:

From the Lorain County Board of Elections, wording for approval for the Road Improvement Levy which will be on the May 4, 2021 ballot.

ODOT 2020 Mileage Certification.

Lorain County Sheriff's January 2021 Monthly Incident Report.

SHERIFF'S DEPARTMENT:

There was no one present from the Lorain County Sheriff's Department.

ZONING INSPECTOR:

Zoning Inspector Bob Eichenberg gave the Trustees the following report:

Permits – Since the February 1, 2021 meeting, Eichenberg reported issuing 11 permits for three in-ground pools, one deck, one barn, one home addition and five single-family homes. Year-to-date, Eichenberg has issued 17 permits for new single-family homes.

Violations – A resident on Royalton Road removed the unlicensed vehicles from their property.

Board of Zoning Appeals – The BZA approved the request by Sandra Lee, 26803 Osborne Road, to live in her old house on the property while she builds a new house. Ms. Lee has three months to remove the old house after the new one is finished.

The BZA will meet on March 29, 2021 at 6:30 p.m. to hear an application for two variances for two lot splits at 12704 and 12620 North Boone Road. The property owners are asking for a variance from the 2-acre lot requirement for the first lot with an actual acreage of 1.7314 acres. They are asking for a lot width variance from the 200 ft. width requirement for the second lot with a width of 99.64 ft.

Zoning Commission – The Zoning Commission did not meet in February.

Subdivision Status – Nothing new reported.

MS4'S – No problems or complaints reported.

ROAD DEPARTMENT:

Equipment – Bob Rundle reported all equipment up and running.

Issue I Status – Rundle has a verbal okay for the South Boone Road project and expects to receive the paperwork by the end of March. He asked the Trustees if they had any projects they would like submitted on this year's application.

Subdivision Status – Nothing new reported.

MS4'S – No problems or complaints reported.

Department Input – Rundle would like to use this year's NOPEC grant to update all of the lights around the oval in the park to LED's. Rundle will be getting prices on the lights as well as new posts. He would also like to run the lights from the oval to the VFW barn and see if there is enough power to supply electricity to the pavilion attached to the VFW barn.

Rundle thinks there will also be enough money to put lights going up the driveway of the new service garage.

Trustee Cunningham mentioned the light going into the park is going on and off. Cunningham suggested talking to the electric company about changing it out to an LED bulb.

Rundle noted there is a \$500 More Grant from OTARMA for safety equipment.

Rundle is looking into the possibility of using the Lorain County Solid Waste Community Incentive Recycling Grant to pay for the new runners in the Town Hall. Cunningham commented the Lorain County Solid Waste District has a new director. He also thinks the agricultural tire collection will be in August.

Rundle got a confirmation of funding for the SWAC Planning Grant for Station Road.

FIRE DEPARTMENT:

Personnel – Chief Anthony reported 37 members on file and 35 members on call.

Calls – To date, there have been 20 fire calls and 125 EMS calls

Transport Billing – January 2021 billing receipts totaled \$14,405.79.

Equipment – Chief Anthony reported all equipment up and running.

The electrical shore line was replaced on Rescue 2.

Mutual Aid – Mutual aid was given 18 times and requested 10 times.

Daytime Coverage – All hours offered are being covered.

Department Input –

The phones and internet at the Fire Station were down for a couple of days. Bob Doll is working to repair the problem.

Anthony has been working with the National Fallen Firefighters to produce proof that Brett Wilson was responding to the call from home and that the department allows members to run from home. Anthony will keep working at it to get it done.

The Annual Palm Sunday Pancake Breakfast will be served by drive-thru only. There will be a Blood Drive on that day, also.

Anthony commented that his department did phenomenally well when the Covid-19 vaccinations were held at the Fire Station. The problems that day were due to the Health Department's lack of preparation. He said they didn't even have the respect to call us about the problems that occurred. He expects the second vaccinations to be held somewhere like Christ Church on March 4th.

OLD BUSINESS:

Facility Planning Area Change (FPA) for the east side of Hawke Road – The Trustees haven't heard anything new regarding this request. Chairman Musto said LORCO wants to change the whole side of the road. He believes there are a lot of things wrong with it and they should come to the Trustees.

Cunningham said he has been reading about it and he doesn't see how it would work. Musto said it won't work for the whole township, but it would work in some areas.

NEW BUSINESS:

ODOT Mileage Certification – Bob Rundle will double check the mileage figure.

Approve Final Plat for Phase 1 of the Emerald Woods Subdivision – Greg Modic was present representing the developers. Chairman Musto said he spoke with Lorain County Engineer Peter Zwick and he said they signed off on it. The sidewalks can't be done until the sewers are finished.

Musto said let's talk about Snell and North Boone Road. He said, in the past, developers have volunteered to help us repair the streets. Musto said we are hoping you will do the same. He said Snell will be torn up and so will North Boone. We would like your cooperation to us help us repair those roads. Modic said he will open up a dialogue.

Motion Heidecker to sign the final plat for Phase I of the Emerald Woods Subdivision. Seconded Cunningham. Vote unanimous.

3-1-2021-28

Approve Final Plat for Phase 1 of the Creekside Subdivision – There was no one present representing this subdivision.

OTARMA Insurance Bill – Discuss increasing the amount of liability insurance -
- \$8,000,000 - \$771; \$9,000,000 - \$1,544; \$10,000,000 - \$2,315 –

After discussion, the Trustees agreed to keep the liability insurance at \$7,000,000.

Motion Heidecker to keep the township's liability insurance at \$7,000,000.
Seconded Cunningham. Vote unanimous.

3-1-2021-29

Discuss Proposal from Columbia Branch Librarian for StoryWalk in the Park – Columbia Branch Librarian John Guscott previously emailed his proposal to put a StoryWalk in the park along the walking oval in the park.

Guscott explained to the Trustees that several branch libraries in the area already have StoryWalks including the North Ridgeville and Avon branches. Last year, Marilyn Fetchet's family donated funds to the library to be used for activities to benefit children and young adults. Mrs. Fetchet was a librarian at the Columbia Branch for 26 years.

Each station would have two pages of a children's book and the book would change every month. The StoryWalk encourages families to move around. There would be 17 stations beginning at the library and go along the walkway that ends at the playground.

Heidecker said it is a short distance from the library to the playground. Musto said there are power lines and water lines there if you are willing to work with us. Musto also said he has heard concerns about mowing around them.

Cunningham visited the one in North Ridgeville and saw they put stones around them.

The Trustees will review the proposal.

Return to Two Trustees Meetings per Month – The Trustees agreed that by wearing masks and practicing social distancing they could return to having two meetings per month. Attendance will be limited to the number of people who can safely socially distance.

Quote from Cleaning Company for Cleaning Town Hall – The Trustees got a quote from ALR Cleaning, an individual company, to clean the Town Hall. The cleaning company will not be on the Township payroll and will do a month-to-month agreement. The Trustees are also talking about getting quotes from other companies.

The current company charges \$95 per hour for three hours of cleaning for a total cost of \$285 per week. General cleaning will be done weekly and while some areas/items will be cleaned monthly. The cleaning company will be paid on a monthly basis.

Fiscal Officer Mandie Andrews noted they will be providing their own cleaning supplies and will do the cleaning on weekends.

Musto said the total annual cost will be \$14,000. He said we were paying \$8,000 annually prior to closing the Town Hall for remodeling. He said it was an employee and we want to change to an outside company.

Motion Heidecker to go month-by-month with ALR Cleaning for cleaning the Town Hall. Seconded Cunningham. Vote unanimous. 3-1-2020-30

Street Light Discussion – Musto was told Ohio Edison would change all of the streetlights the Township pays for to LED bulbs at a cost of \$200 each.

There was discussion about how long it would take to recoup the cost of the new light bulbs through the energy savings. Heidecker noted the new light at Riverview Drive and West River Road is LED.

Greg Modic commented that the street lights in the Emerald Woods Subdivision are set up for the Homeowner's Association to pay for them.

Mandie Andrews said the cost per light is \$17.75 per month.

Bob Rundle suggested the NOPEC grant could possibly be used to purchase the LED bulbs.

COMMITTEE REPORTS:

Cunningham reported the LCTA will meet on March 18th in New Russia Township. On March 24th, the RLCWA Finance Committee will meet at 5:30 p.m. with the regular monthly board meeting to follow. Cunningham had nothing new to report concerning the Rocky River Watershed Council.

Heidecker reported the SWGH Systems Board will meet on March 3rd. NOACA will meet on March 12th. Both are Zoom meetings. The Lorain County Community Alliance will sponsor Transportation Day on May 7th.

Musto had nothing new to report concerning NEORSD. Trustee Cunningham talked to Meiring Brocherds and he is planning a meeting sometime in March. Bob Rundle will get the confirmation email.

Musto had nothing to do with Storm Water Phase II and MS4's.

FISCAL OFFICER'S FINANCIAL REQUESTS:

Approve receiving meeting reports with one copy of each report to be stored at the Town Hall –