

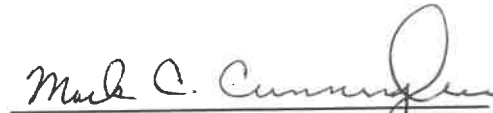
RECEIPTS

LC AUDITOR (FEB GAS TAX)	\$ 14,863.68
LC AUDITOR (FEB HB 49 LOCAL GOV)	713.90
LC AUDITOR (FEB LOCAL GOV)	9,388.99
LC AUDITOR (JAN MVR)	1,351.15
LC AUDITOR (JAN MVR PERM)	4,845.00
CHARTER COMMUNICATIONS (FRANCHISE FEE)	22,878.89
AMERICAN TOWER (CELL TOWER LEASE)	1,749.01
INTEREST ON SWEEP ACCOUNT	4.84
GREAT LAKES BILLING (FEBRUARY)	12,523.48
COLUMBIA FIREMAN'S ASSOCIATION (REIMBURSEMENT FOR CHAIRS)	4,000.00
COLUMBIA FIREMAN'S ASSOCIATION (REIMBURSEMENT FOR HOSE TESTER)	3,308.00
OHIO TOWNSHIP ASSOCIATION FIRE GRANT	1,000.00
FIRE RUNS	50.00
FIRST HALF REAL ESTATE COLLECTION	1,051,545.62
RECREATION FEE (PULTE HOMES)	11,700.00
RECREATION FEE (RYAN HOMES)	2,700.00
RECREATION FEE (DREES HOMES)	3,600.00
RECREATION FEE (GARLAND NEW HOMES)	900.00
CEMETERY	7,750.00
ZONING INSPECTOR	<u>34,542.30</u>
<b>TOTAL</b>	<b><u>\$ 1,189,417.86</u></b>

FISCAL OFFICER:

  
Mandie Andrews

APPROVED:

  
Mark C. Cunningham, Chairman

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Dick Heidecker, Vice Chairman

  
Tony Manning, Trustee

Chairman Mark Cunningham called the regular meeting on March 21, 2022 to order at 7:00 p.m.

After the Pledge of Allegiance, Fiscal Officer Mandie Andrews took roll call attendance and Trustees Mark Cunningham and Tony Manning were present. Trustee Dick Heidecker attended the meeting virtually by Zoom.

Fiscal Officer Andrews sent all meeting reports to the Trustees electronically.

Minutes from the previous meeting on February 22, 2022 were presented for approval.

**Motion Manning to approve the minutes as written. Seconded Cunningham. Vote unanimous.**

Mandie Andrews presented payroll and bills totaling \$623,848.76 for payment.

**Motion Heidecker to approve the payroll and bills totaling \$623,848.76. Seconded Cunningham. Vote unanimous.**

#### **CORRESPONDENCE RECEIVED SINCE THE LAST MEETING:**

From the Lorain County Board of Commissioners, Resolutions 22-171 and 22-172 approved on March 9th. Resolution 22-172 assesses the lots in the Emerald Woods Subdivision for the construction of the Boone Road Sanitary Trunk Line and Pump Station and certain road improvements and sidewalk improvements to Boone and Snell Roads. Resolution 22-172 assesses the lots in the Baker Creek Subdivision for the construction of the Boone Road Sanitary Trunk Line and Pump Station and certain sidewalk improvements to Snell Road.

Expenses for the November 2, 2022 election were sent by the Board of Elections.

#### **SHERIFF'S DEPARTMENT:**

There was no one present from the Sheriff's Department. Cunningham met with Captain Ashdown and Sheriff Stammitti. They told Cunningham they are having a hard time finding deputies and are presently eight deputies short. They are working on filling those positions.

**ZONING INSPECTOR:**

**Permits** – For February 21-March 18, 2022, Zoning Inspector Bob Eichenberg reported issuing 24 permits for one shed, one patio, one garage, four in-ground pools, one barn and 16 single-family homes. Year-to-date, he has issued 52 permits for new single-family homes.

**Violations** – During the last meeting, Eichenberg talked about the house at 9995 Bryant Avenue which was destroyed by fire. He posted the ORC 505.86 notice on the house and advertised the notice in the Rural-Urban Record.

Eichenberg met with Assistant Prosecutor Tom Mangan to look at the Toth property at 13526 Station Road. Eichenberg has been getting complaints from neighbors about the rats coming from the property. All of the sheds on the property are full. Mangan suggested Eichenberg get in touch with Chief Anthony to see if the buildings can be torn down. Eichenberg sent the Toth's a letter informing them that Chief Anthony and Eichenberg will be going to visit the property on March 24<sup>th</sup> at 10:00 a.m. The law gives the Fire Chief the right to go on anyone's property at any time of day.

**Board of Zoning Appeals** – The Board of Zoning Appeals met on February 28<sup>th</sup> and approved a lot split at 23029 Sprague Road. No applications were received for their March meeting so their next regularly scheduled meeting is on Monday, April 25, 2022, at 6:30 p.m.

**Zoning Commission** – The Zoning Commission's regular meeting will be on Thursday, April 4, 2022, at 6:30 p.m. During their March meeting, A representative from Dakota P. Studios, Creative Campus and DP Esports Facility provided background on the facility they are proposing to build in Columbia Township. Eichenberg noted they have not filed any paperwork with the Zoning Commission. They did call Eichenberg to see if the township would give them a tax abatement. Cunningham noted the Lorain County Community Development Department referred them to the Port Authority who could issue bonds. They also gave Dakota P. paperwork, but they have not returned their paperwork either.

**Subdivision Status** – Nothing new reported.

**MS4'S** – No complaints or problems reported.

**Department Input** – There was additional discussion with a resident trying to understand the situation with the property at 13526 Station Road. Eichenberg explained the property has been cleaned up three times and they have barns filled with debris. It was noted that

numerous agencies have been involved in the past, including the health department, and nothing could be resolved.

**ROAD DEPARTMENT:**

Service Director Bob Rundle was absent. Chairman Cunningham gave his report.

**Equipment** – All road department equipment is up and running.

**Dumpster Days** – Dumpster Days are tentatively scheduled for April 21, 22, and 23. More details will follow at the next meeting. Rundle has to reserve the dumpsters for those days.

**FIRE DEPARTMENT:**

**Personnel** – Chief Anthony reported 37 members on file and 35 members on call.

**Runs** – To date, runs total 155.

**Transport Billing** – February receipts totaled \$12,546.28. Year-to-date receipts total \$21,393.27.

**Equipment** – Chief Anthony reported all equipment up and running.

**Mutual Aid** – Mutual aid has been given 11 times and requested 8 times.

**Station Coverage** – All hours offered are being covered.

**Department Input –**

Chief Anthony asked the Trustees to reinstate Kevin Lemmer. Mr. Lemmer works for the Avon Lake Fire Department. He has four consecutive days off and would like to come back to the Columbia Fire Department. He is a firefighter and paramedic.

**Motion Cunningham to reinstate Keven Lemmer as a member of the Fire Department. Seconded Heidecker. Vote unanimous.**

**3-21-2022-30**

Chief said Lemmer will return to duty right away.

The Fire Department's Annual Palm Sunday Pancake Breakfast is on April 10<sup>th</sup>. A Blood Drive will be held at Fire Station in conjunction with the breakfast from 7 a.m. to 2 p.m.

Anthony is obtaining prices for the annual hose, pump and ladder testing.

Anthony will send Jason Greenaway to a 3-day class at Tri-C for swift water rescue. He will then become a member of the Lorain County Tactical Rescue Team.

On April 29<sup>th</sup>, the Fire Department will hold a Reverse Raffle to benefit the Brett Wilson Scholarship Fund. They are trying to make enough money to keep the scholarship going.

Chief Anthony explained he would like to replace the copier at the fire station with a new one from Blue Technologies. The fax machine will be connected to it. The copier would replace three copiers and the fax machine and save money on ink and toner.

**Motion Cunningham to replace the printers at the fire station with a copier at a cost not to exceed \$3,500. Seconded Manning. Vote unanimous.**

**3-21-2022-31**

Anthony asked the board for a work session sometime in April to discuss putting the fire levy on the November ballot. Fiscal Officer Mandie Andrews said she previously researched the levy and believes May 2023 is the first time it can go on the ballot. She will call the Lorain County Auditor tomorrow for earliest date the levy can go on the ballot.

#### **CEMETERY:**

Rita Plata reported the following receipts were received since February 23, 2022: \$2,025 for burials, \$4,550 from the sale of graves and \$450 for footer fees.

#### **OLD BUSINESS:**

**Zoning Permits** – Trustee Manning noted the zoning fees have not been updated since 2016 and he said it is time to update them.

The Trustees agreed to hold a workshop meeting to discuss zoning fees on Monday, March 28<sup>th</sup>, at 10:00 a.m. at the Town Hall. They plan to have the fees ready for the next meeting on April 4, 2022. Rita Plata will post a meeting notice on the doors of the Town Hall.

**NEW BUSINESS:**

**Driveway Culvert Pipes Increased to \$525 Each** – Chairman Cunningham explained this is the price the Township pays. For residents on township roads, culvert pipes are \$525 installed and the Township supplies the stone.

**Dumpster Days** – Cunningham noted Dumpster Days are tentatively scheduled for April 21st through the 23rd. The dates will be finalized by the next meeting.

**Discuss Township Website** – Cunningham had a conversation with Ilona Seaman of iPanda designs. Cunningham explained the company is doing a lot of websites in Lorain County and they are very responsive. The IT company the Township is using does not do websites.

Cunningham said the initial cost to create the website and get it up and running is \$1,940. This cost includes monthly support and management for 12 months. Ms. Seaman thought she could have it up and running sometime in May.

**Motion Heidecker to contract with iPanda Designs for the Township's website. Seconded Manning. Vote unanimous.**

**3-21-2022-32**

**Discuss Sliding Scale for Road Department** – Mandie Andrews explained that one of the gentlemen on the Road Department, Denny Huffman, was hired in February 2019. The agreement for him, according to the wage schedule, was a \$1.00 per hour increase after the first 6-month period and a \$0.50 per hour increase for every subsequent 6-month period up to 3 years to reach the Laborer/Equipment Operator wage. Mrs. Andrews explained it is taking longer than 3 years for him to reach the appropriate wage. She requested a motion from the Board to jump him to his full pay right now which is \$26.53 per hour effective the next payroll ending March 31<sup>st</sup>. He is doing the same work the other individuals are doing. She said we can deal with the verbage for the wage scale during the Wage Review meeting at the end of the year.

**Motion Cunningham to bump Denny Huffman to the full pay rate for a Laborer/Equipment Operator effective the next payroll date of 3-31-22. Seconded Manning. Vote unanimous.**

**3-21-2022-33**

**Approve Replacement Home Sewage Treatment System (HTST) for 16029 Churchill Drive** – This request was received from Michael Jindra of the Lorain County Public Health Department. Chairman Cunningham explained the reason for the request. The system on the property is failing and they have nowhere on the property for the new system to discharge treated effluent to except the roadside ditch.

**Motion Cunningham to allow the new HSTS at 16029 Churchill Drive to discharge effluent to the roadside ditch. Seconded Manning. Vote unanimous.**  
3-21-2022-34

**Put Issue I South Boone Road Reconstruction Project Out for Bid with a Bid Opening on April 18, 2022 at 7:30 p.m.**

**Motion Cunningham to put the Issue I South Boone Road Reconstruction Project out for bid with a Bid Opening on April 18, 2022 at 7:30 p.m. Seconded Manning. Vote unanimous.**  
3-21-2022-35

**Put 2022 Road Materials and Equipment and General Paving Services Out for Bid with a Bid Opening at 7:15 p.m.**

**Motion Cunningham to put 2022 road materials and equipment and general paving services out for bid with a Bid Opening at 7:15 p.m. Seconded Manning. Vote unanimous.**  
3-21-2022-36

#### **COMMITTEE REPORTS:**

**CUNNINGHAM** reported the Lorain County Township Association will not meet in April.

Cunningham will be attending the Ohio Rural Water Association's quarterly meeting in Napoleon, Ohio. He will leave on Wednesday, March 23rd and be back on Thursday, the 24<sup>th</sup>. He had nothing new to report concerning the Rocky River Watershed Council.

**Heidecker** reported NEORSD will be cleaning up a tree in the creek on Parkwood Drive. As soon as the ground dries up.

**Manning** reported he will be attending his first SWGH Board meeting on April 7<sup>th</sup> at 6:30 p.m.

**FISCAL OFFICER'S FINANCIAL REQUESTS:**

Mandie Andrews explained that because the 1 mill renewal Road Repair Levy was passed on November 2, 2021 the Trustees need to accept the tax rate for the levy. Revenue from the levy will be \$238,308 and the last collection will be on the 2026 tax duplicate.

**Motion Cunningham to approve the tax rate for the renewal of the 1 mill Road Repair Levy. Seconded Manning. Vote unanimous.**

**3-21-2022-37**

Fiscal Officer Andrews presented the 2022 Permanent Appropriations totaling \$4,107,780.72 for approval.

**Motion Cunningham to approve the 2022 Permanent Appropriations totaling \$4,107,780.72. Seconded Heidecker. Vote unanimous.**

**3-21-2022-38**

**COMMUNITY INPUT:**

The Trustees gave everyone present the opportunity to ask questions and/or offer comments.

The next regular meeting will be on Monday, April 4, 2022, at 7:00 p.m.

**Motion Cunningham to adjourn. Seconded Manning. Vote unanimous.**